

**Chickasha Small Business Start-up Program**

Apply to the Chickasha Economic Development Council (EDC) to be considered for this program. Applicants may be from any community but must start a business which generates sales tax, with a storefront within the city limits of Chickasha, Oklahoma.

**Incentives and Assistance**

* First three months’ lease or mortgage payments ***OR*** first three months’ utility payments (*cannot be combined*).

Utilities are defined as Electric, Gas, Water, Sewer, Trash, Internet, Business Phone.

NOT TO EXCEED $5,000

* Half price first year Community Member level Chamber of Commerce membership.
* Business counseling with SBDC (Oklahoma Small Business Development Center).

This counseling is at no cost to you.

Name of Business \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­

Name of Owner(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Today’s Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address of Business \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Projected Opening Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nature of Business \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Projected Annual Revenue \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sales Tax Permit Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you have any affiliation with the Chickasha EDC, Chamber of Commerce or CIA Board? Y / N

Are you employed by the City of Chickasha or on the Chickasha City Council? Y / N

If yes, please explain \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. *Prior to submitting your application* contact the local SBDC representative who will schedule an in-person meeting and work with you to create a Business Plan, a Budget and a Marketing Plan.

*Angie Lewis, Business Advisor*

*Oklahoma Small Business Development Centers*

[*angie.lewis@oksbdc.org*](mailto:angie.lewis@oksbdc.org)

*580-745-2097*

1. Submit to the EDC this application along with your Business Plan, a Budget and a Marketing Plan.

Chickasha EDC

221 W Chickasha Ave

Chickasha, OK 73018

Or email to: [cheryl@chickashaedc.com](mailto:cheryl@chickashaedc.com) Questions? Call 405-224-0787

**Chickasha Small Business Start-up Program Page 2**

1. Your application will be reviewed by the EDC Executive Board.
2. Should your application proceed it will be submitted for approval by the EDC Board of Directors which meet on the 2nd Tuesday of every month at 7:30am. You will be required to attend this meeting to present your grant application to the Board.
3. You will then be contacted. If your application was approved you will need to then provide a Certificate of Occupancy, a copy of your sales tax certificate, a completed W-9, and a copy of your lease from your landlord (or utility bills) for payment to commence. Payment will be paid directly to the landlord or utility companies. Checks from the EDC are cut twice per month.
4. This grant cannot be combined with any other EDC, CIA or City of Chickasha grant.